

# The 55-Minute Training Series: Training Staff to Succeed with

## AVAILABLE FROM



## AUTHOR

Betty Stallings is an international trainer, consultant, author, and keynote speaker, specializing in volunteerism, nonprofit fundraising, board development, and leadership.

## FEE

\$55 group rate\*  
(regularly \$69)

DEADLINE TO ORDER:  
November 16, 2007

## PURCHASING

Volunteer Manitoba  
online: [volunteermanitoba.ca](http://volunteermanitoba.ca)  
fax this form: 204.284.5200

## CANCELLATION

No cancellations  
or returns will be  
accepted

\* group rate based  
on a minimum number of  
orders being placed

*A Complete Electronic Training Guide for delivering  
twelve 55-minute workshops to prepare all  
staff/volunteers for effectively working with volunteers.*

**ORDER NOW!**

### 12 TRAINING TOPIC MODULES:

Volunteer Job Design	Volunteer Delegation
Volunteer Recruitment	Volunteer Performance Reviews
Volunteer Interviewing	Volunteer Performance Problems
Volunteer Motivation	Volunteer Program Evaluation
Volunteer Supervision	Volunteer Risk Management
Volunteer Orientation/Training	Volunteer Recognition

### VOLUNTEER MANITOBA'S SUPPORTIVE SERVICES:

- w Facilitate training for your organization so you can be an equal participant.
- w Offer workshop every spring to improve your facilitation skills.
- w Assist with the development of your organization's unique training plan.

Name

Organization

Position

Email (IMPORTANT for confirmation)

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### SELECT INVOICE OPTIONS:

Invoice made out to:  participant  organization  
Send Invoice by:  fax  mail  email (pdf)

(If different from above)

Materials will be sent electronically once payment has been received.